



3800 Main Avenue • Fargo, ND 58103
Phone: 701-277-1234 • Fax: 701-277-1108
E-Mail: banquets@okellys.net

Dear Bride & Groom,

Your wedding day may be the most important day of your life. O'Kelly's has the facilities and professional staff to assist you in creating beautiful memories. We pride ourselves on our outstanding reputation for excellent food and superior customer service. At O'Kelly's, your wedding reception will be the only wedding reception in the hotel assuring attentive service for you and your guests.

Our recently updated facilities will accommodate up to 300 people. Our banquet hall rental fee is \$750.00 for a Saturday wedding and \$600.00 for a Friday wedding. We require a \$500.00 nonrefundable deposit at the time of booking to guarantee your reservation. Your deposit will be applied to your room charge. Security is required and is a flat fee of \$175.00. And we will obtain the security for you. Listed below are the extras that we provide at no additional charge:

Round Tables
22' x 27' Dance Floor
Bar Set-Up
Complementary Room for a Groom's Dinner and Gift Opening
Rose Bowls, Mirrored Tiles, Garden Bowls, Brandy Snifters, Votive Holders,
Linen Cloths with Colored Napkins to coordinate with your colors.
Helium is available upon request.

Additional decorating may be done by the wedding party. No use of glitter, confetti, or open flames are allowed in compliance with current fire code restrictions.

O'Kelly's must cater all food and beverage items with the exception of your wedding cake, nuts and mints. Enclosed you will find our menu. Please contact me for more information. O'Kelly's staff is here to assure that this special day is filled with beautiful memories.

Sincerely,

Kristie Swanson
Banquet Director

O'KELLY'S BANQUET SERVICES

**Meetings ~ Receptions ~ Socials ~ Corporate Events
Luncheons ~ Dinners ~ Anniversaries ~ Holiday Parties**

O'Kelly's offers a total of 4 banquet rooms which range in size to accommodate up to 300 guests. Rental charges are determined according to the function. Set-up fees are not waived and include use of linens, napkins, set-up, tear-down and clean-up of the specified banquet room(s).

To assist you in planning your event, please consider the following:

- | | |
|---------------------|--|
| 1. Type of function | 5. Meals |
| 2. Date of Event | 6. Break Requirements |
| 3. Number of Guests | 7. Equipment/Special Needs |
| 4. Agenda | 8. Billing/Contact Information and Method of Payment |

Our staff is eager to assist you in planning your event. We accept any suggestions and are willing to work with you to the best of our ability. Please contact the Banquet Director at (701) 277-1234 between 8:00am - 5:00pm Monday - Friday or email to banquets@okellys.net.

MEAL & BREAKFAST REQUIREMENTS

All food and beverages must be supplied and prepared by O'Kelly's. No outside food or beverage will be permitted to be brought into O'Kelly's without prior written consent of O'Kelly's.

Menu selection should be submitted 2 weeks prior to function and guest counts should be received no later than 48 hours in advance.

All food and beverage are subject to sales tax and 15% gratuity. Prices are current and subject to change due to market conditions. A price can be confirmed to you (30, 60, 90) days prior to event once a meal is selected.

GUARANTEES

All meals require a guaranteed number of guests 48 hours prior to the function. Functions with 100 people or less will be given a 10% variance; functions with over 100 people be given a 5% variance. If for some reason a guarantee is not given, we will take the top figure proposed.

AUDIO/VISUAL EQUIPMENT

Equipment can be ordered through the catering office. Please make request at least 2 days prior to function in order to guarantee its availability.

Available Equipment for additional fees:

TV/VCR, LCD Projector, Screen, Dry Erase Board, Flip Chart, Easel, Podium, Microphone,
Overhead & Slide Projectors.

Please inquire about rental fees for items listed or about availability of items not listed.

High Speed Internet Access is available at no additional charge.

TAXES

In addition to the prices agreed upon, all food, beverage & services ordered by the customer are subject to all applicable taxes.

DECORATING

O'Kelly's has only a limited selection of centerpieces available, but you are welcome to do your own decorating.

*Restrictions: No open flame candles, confetti, or glitter.

HOTEL ROOM RESERVATIONS

Hotel room accommodations can be arranged by contacting the Kelly Inn at (701) 281-9700.

ITEMS LEFT IN THE HOTEL

Kelly Inn or O'Kelly's cannot assume liability for the loss of or damage of items left in the banquet area or hotel following a function.

O'KELLY'S BANQUET SERVICES

DINNER BUFFET

(Includes Choice of Salad, Potato, Vegetable, Relish Tray, Dinner Rolls, & Coffee)

ENTRÉE SELECTIONS:

Boneless Chicken Breast (Herb Marinated or BBQ)

Sliced Roast Beef

Baked Ham

Turkey with Dressing

BBQ Pork Ribs

Breaded Shrimp

Chef-Carved Prime Rib

One Entrée: (25 person min.)

Two Entrée: (35 person min.)

SALAD SELECTIONS:

Tossed Garden or Caesar Salad

POTATO SELECTIONS:

Baked

Parsley Buttered

Mashed

Scalloped

Blended Rice Pilaf

VEGETABLE SELECTIONS:

O'Kelly's Corn

Green Beans Almondine

Baby Carrots (Buttered or Glazed)

All items subject to 15% Gratuity & Sales Tax

O'KELLY'S BANQUET SERVICES

PLATED DINNERS

Guaranteed counts are required for each entrée 48 hours in advance.

Dinners Include: Choice of Salad, Potato & Vegetable with Dinner Rolls.

ROAST BEEF ~ Tender Sliced Prime Roast Beef, served with Mashed Potatoes and Gravy

GRILLED CHICKEN ~ Choice of Marinated or BBQ. Grilled Chicken Breast, served on a bed of
Blended Rice
Single/ Double

ROAST TURKEY ~ Roast Turkey with Mashed Potatoes, Gravy, Home-style Dressing & Cranberries

STUFFED PORK CHOP ~ Boneless Pork Chop stuffed with Home-style Dressing, Mushroom Gravy
& Mashed Potatoes

STUFFED CHICKEN BREAST ~ Baked Chicken Breast stuffed with your choice of Ham & Swiss or
Home-style Dressing on a bed of Blended Rice

CHICKEN OSCAR ~ Grilled Chicken Breast topped with Crab Meat & Asparagus Spears with
Hollandaise Sauce

SIRLOIN STEAK AND CHICKEN ~ 6 oz. Flame-Broiled Top Sirloin with a 4 oz. Marinated Grilled
Chicken Breast

PRIME RIB ~ Juicy Cuts of Baked Tender Prime Rib served with Au Jus
Queen Cut (8 oz.) / King Cut (10 oz.)

TOP SIRLOIN ~ Flame-Broiled Top Sirloin Steak, prepared medium-well (unless specified)
7 oz. / 9 oz.

RIB EYE STEAK ~ 10 oz. Flame-Broiled Rib Steak

BREADED SHRIMP ~ 5 Jumbo Shrimp served with choice of Cocktail or Tartar Sauce on a bed of Blended Rice

BOILED SHRIMP ~ 5 Jumbo Shrimp served with Melted Butter & Lemon Wedge on a bed of Blended Rice

LAND & SEA ~ 7 oz. Prime Rib with 3 Broiled Shrimp served with Melted Butter & Lemon Wedge

All items subject to 15% Gratuity & Sales Tax

O'KELLY'S BANQUET SERVICES

BREAKFAST BUFFET

OUR CONTINENTAL BREAKFAST

Assorted Fruit Juices
Fresh Caramel Rolls
Assorted Muffins
Fresh Fruit Tray
Coffee, Tea & Milk

DELUXE BREAKFAST

Assorted Fruit Juices
Fresh Caramel Rolls
Assorted Muffins
Fresh Fruit Tray
Scrambled Eggs
Hashbrowns
Bacon/Ham
Coffee, Tea & Milk

BREAK ITEMS

BEVERAGES

Assorted Juices
Assorted Soft Drinks
Milk
Iced Tea or Lemonade
Red Fruit Punch or Pink Lemonade
Fresh Brewed Coffee (Regular or Decaf)
Hot Tea

SNACKS

Assorted Rolls or Bagels
Assorted Donuts or Muffins
Assorted Cookies
Assorted Bars

DESSERTS

Rainbow Sherbert
Vanilla Ice Cream
Sundae (Chocolate or Strawberry)
Apple Crisp Ala Mode
Carrot Cake

All items subject to 15% Gratuity & Sales Tax

O'KELLY'S BANQUET SERVICES

COLD HORS D'OEUVRES

Cocktail Sandwiches (Turkey & Ham)

Plain Sliced Cocktail Buns

Iced Cocktail Shrimp

Smoked Salmon

Rotini Pasta Salad

Potato Salad

Coleslaw

Potato Chips & Dip

Tortilla Chips & Salsa

Layered Mexican Dip, Chips & Salsa

Spinach Dip with Mini Bread Loaf

Deviled Eggs

Pickle Spears

TRAYS

Sliced Cheeses and Crackers

Sliced Cold Cuts, Cheeses and Crackers

Fresh Vegetables & Dip

Fresh Fruit Tray

Watermelon Boat with Fresh Fruits

Fresh Strawberries & Dip

All items subject to 15% Gratuity & Sales Tax

O'KELLY'S BANQUET SERVICES

HOT HORS D'OEUVRES

Swedish or BBQ Cocktail Meatballs

BBQ Cocktail Franks

Chicken Wings (BBQ or Buffalo)

Chicken Drummies

Chicken Tenderloins

Cheese Sticks with Marinara Sauce

ADDITIONAL ITEMS

Scalloped Potatoes

Baked Beans

Chef Carved Roast Beef w/ Cocktail Buns & Condiments

BEVERAGES

Coffee

Red Fruit Punch or Pink Lemonade

WINE

House Wine

Cabernet, Chardonnay, White Zinfandel or Merlot

CHAMPAGNE

Jay Roget

Gionelli-Asti

Non Alcoholic

Other Wines and Champagnes available upon request

BAR SERVICES

Cash Bar, Host Bar, Open Bar

Host Bar and Open Bar are subject to 15% Gratuity and 9% Sales Tax.

All items subject to Gratuity and Sales Tax.